

OPERATOR QUALIFICATION - LIQUIDS

Name of Operator:		
H.Q. Address:	Co. Official: Phone Number: Fax Number: Emergency Phone Number: Operator ID#:	
Record Location(s):		
Persons Interviewed	Titles	Phone Number
OPS Representative(s):		Date(s):

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All code references are to Part 195.

S - Satisfactory U - Unsatisfactory N/A - Not Applicable N/C - Not Checked

PART 195 - OPERATOR QUALIFICATION							
.509	General			S	U	N/A	N/C
	.509(a) Operators must have a written qualification program by April 27, 2001. Note: <ul style="list-style-type: none">• A written program is not required to be part of the O&M manual.• The operator will not be penalized under Section N for exceeding the requirements of the Operator Qualification (OQ) Rule.						
	Comments:						
	.509(b) Operators must complete the qualification of individuals performing covered tasks by October 28, 2002. Note: The operator should be taking the appropriate steps to ensure that all individuals performing covered tasks are qualified by October 28, 2002.						
	Comments:						
	.509(c) Work performance history review may be used as a sole evaluation method for individuals who were performing a covered task prior to August 27, 1999.						
	Comments:						
	.509(d) After October 28, 2002, work performance history may not be used as a sole evaluation method.						
Comments:							

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.509	Qualification Program	S	U	N/A	N/C
	<p>.505 Each operator shall have and follow a written qualification program. The program shall address the following:</p> <p>.505(a) Are there provisions to identify covered tasks?</p> <p>Covered tasks must comply with the four-part test:</p> <ol style="list-style-type: none"> (1) Performed on a pipeline facility; (2) Is an operations or maintenance task; (3) Is performed as a requirement of Part 195; and (4) Affects the operations or integrity of the pipeline. <p>Note:</p> <ul style="list-style-type: none"> • <i>Covered tasks may vary among operators. There is no requirement for uniformity.</i> • <i>All tasks that meet the four-part test must be included.</i> • <i>The qualification of both operator and contractor personnel must be addressed in the operator's qualification plan. This includes qualification of personnel working under a mutual aid agreement. If the operator relies on a contractor's or third-party plan, it is up to the operator to demonstrate that the plan(s) meet all the requirements of this subpart.</i> • <i>If the operator relies on a contractor's plan, or on a third-party plan (such as one from an industry association or mutual aid agreement), all such plans must be specifically referenced in the operator's plan and fully documented.</i> • <i>The operator needs to be able to defend the qualification of both operator and contractor personnel.</i> <p>Definitions:</p> <ul style="list-style-type: none"> • <u>Construction</u> - is defined as work to establish a new pipeline facility. • <u>Maintenance</u> - is defined as activities to maintain and restore, replace, or repair existing pipeline facilities to operating conditions. 				
	<p>Comments:</p>				

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.509	Qualification Program (cont'd)	S	U	N/A	N/C
	<p>.505(b) Are there provisions to ensure through evaluation that individuals performing covered tasks are qualified?</p> <p>Methods used are:</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>(a) Written;</p> <p>(b) Oral;</p> <p>(c) Work Performance History Review (WPHR);</p> <p>(d) Observation:</p> <div style="margin-left: 20px;"> <p>(1) Performance on the job,</p> <p>(2) On the job training, or</p> <p>(3) Simulation; or</p> <p>(e) Other.</p> </div> </div> <div style="width: 35%;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <hr style="width: 20px; border: 0.5px solid black;"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> </div> <p>Note: <i>If WPHR is used, the operator's written program must specify the procedures and limitations. The procedure must be documented and must be reasonable.</i></p> <p><i>The 1996 pipeline safety law (49 U.S.C. § 60102) requires that the "qualifications applicable to an individual who operates and maintains a pipeline facility shall address the ability to recognize and react appropriately to abnormal operating conditions that may indicate a dangerous situation or a condition exceeding design limits" (49 U.S.C. § 60102(a)). All persons performing covered tasks must be able to recognize and react to abnormal operating conditions appropriately while performing their work.</i></p> <p>Definitions:</p> <ul style="list-style-type: none"> • <u>Qualified</u> - means that an individual has been evaluated and can; <ul style="list-style-type: none"> a) perform assigned covered tasks; and b) recognize and react to abnormal operating conditions. • <u>Abnormal Operating Condition</u> - means a condition identified by the operator that may indicate a malfunction of a component or deviation from normal operations that may: <ul style="list-style-type: none"> a) indicate a condition exceeding design limits; or 				
	<p>Comments:</p> <div style="height: 100px; border: 1px solid black;"></div>				

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.509	Qualification Program (cont'd)	S	U	N/A	N/C
	.505(c) Are there provisions to allow individuals that are not qualified pursuant to this subpart to perform a covered task if directed and observed by an individual that is qualified?				
	Comments:				
	.505(d) Are there provisions to evaluate an individual whose performance of a covered task may have contributed to a reportable incident under 191.3 after October 28, 2002?				
	Comments:				
	.505(e) Are there provisions to evaluate an individual if the operator has reason to believe that the individual is no longer qualified to perform a covered task?				
	Comments:				
	.505(f) Are there provisions to communicate changes that affect covered tasks to individuals performing those covered tasks?				
	Comments:				
	.505(g) Are there provisions to identify those covered tasks and the intervals at which				
	Comments:				

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.507	Record Keeping	S	U	N/A	N/C
	<p>.507(a) Is the operator maintaining records to demonstrate compliance with record keeping requirements?</p> <p>Qualification records shall include:</p> <ol style="list-style-type: none"> (1) Identification of qualified individual(s); (2) Identification of the covered tasks the individual is qualified to perform; (3) Date(s) of current qualification; and (4) Qualification method(s). 				
	<p>Comments:</p>				
	<p>.507(b) Records supporting an individual's current qualification shall be maintained while the individual is performing the covered task. Records of prior qualification and records of individuals no longer performing covered tasks shall be retained for <u>a period of five years</u>.</p>				
	<p>Comments:</p>				